

Wastewater Treatment Plant Operator

Quincy Township, Franklin County, has an immediate opening for a full-time Wastewater Treatment Plant Operator for a .3 MGD activated sludge plant. See the attached Job Description for details.

Salary is commensurate with experience, excellent benefits package.

Submit resume and cover letter to ken@quincytwp.org or mail to: Quincy Township, 7575 Mentzer Gap Road, Waynesboro, PA 17268, Attn: Ken Myers.

Questions: 717-762-5679

QUINCY TOWNSHIP

Wastewater Treatment Plant Operator

SUMMARY

This position requires a Pennsylvania Department of Environmental Protection Operators Certificate for Wastewater Plant Operations. The individual must have a Class C,E, or above with a subclass 1 license. Applicant must be able to demonstrate a knowledge of Sewer Plant operations and control with skills in equipment repair and maintenance, maintaining records, laboratory sampling and testing; eDMR reporting and management experience. Salary is commensurate to experience.

DUTIES AND RESPONSIBILITIES:

1. Operations and maintenance of the Quincy Townships Wastewater Treatment Plant and its collection system, including valves, pumps and controls in an activated sludge treatment plant.
2. Perform and or supervise all laboratory sampling and testing associated with the operation of the treatment Plant and collection system associated with operations.
3. Maintain records of the treatment plant, pump station operations, repairs, maintenance, and laboratory operations.
4. Prepare and submit monthly eDMR reports.
5. Maintain a running inventory of chemicals, repair parts, testing supplies and other miscellaneous materials.
6. Supervise the maintenance of the buildings, grounds, collections system and pump stations.
7. Work with designated engineering consultants, as needed.
8. Develop daily policies and procedures for the sewer system.
9. Assist with main line, manhole and lateral inspections, as needed.
10. Schedule and perform grease trap inspections.
11. Assist other employees in all Sewage plant, Water plant operations and Road Crew as needed.
12. Assist with winter maintenance duties, as needed.
13. Attend Staff meetings and monthly meetings with a prepared monthly report as requested.
14. This job is subject to emergency calls and standby duty, 24 hours a day.
15. Plumbing, electrical, mechanical, fabricating and welding knowledge or experience are helpful.
16. Computer, Word and Excel required.
17. PA One call marking and online replies.
18. Must be able to: frequently lift 50-60 pounds; load, unload & move large equipment/tools; access confined spaces; continuously walk and climb stairs and ladders.
19. Any other duties as assigned.