

Chalfont-New Britain Township Joint Sewage Authority

The Chalfont-New Britain Township Joint Sewage Authority seeks a qualified and dynamic individual to serve as our next Director of Finance. The Director of Finance will be responsible for day-to-day financial management of the Sewer Authority.

This is a full-time salaried position under the general direction of the Executive Director that will work directly with other department heads and manage the administrative staff of the Authority. The successful candidate will be expected to work in an office environment during normal business hours. Occasionally there will be a need to attend meetings or conferences that fall outside of normal business hours.

Responsibilities will include (but are not limited to):

- Overseeing all financial activities and operations of the Authority
- Accurately and comprehensively representing the financial position and financial operations of the Authority
- Managing the Accounting, budgeting, purchasing, debt management, treasury, and risk management of the Authority
- Provide short-term and long-term financial planning and oversight for the Authority
- Manage all administrative financial issues with both internal staff as well as contracted service providers
- Oversee all the Authority's transaction processing systems
- Oversee, summarize, report and advise on all financial control issues
- Understand and administer the financial risk management program to protect the Authority and its assets
- Oversee and manage the long-term funding goals of the Authority
- Prepare reports and analyses that the Executive Director or Board of Supervisors may ask for
- Ensure that the Authority is operating in compliance with General Accepted Accounting Principles (GAAP) and Government Accounting Standards Board (GASB) standards

Job Qualifications:

- Bachelor's degree in accounting, finance, economics, or related field, or equivalent combination of experience/education. CPA or master's degree in accounting or business administration is preferred
- Public Finance Officers Certification preferred
- Minimum 7 years of progressive accounting/financial management experience at an executive level, preferably in the public sector. Experience in Pennsylvania Municipal Authority or government entity would be preferred
- Proven track record of staff and personnel management
- Demonstrated computer aptitude and software skills. Experience with integrated municipal finance systems preferred
- Valid PA driver's license

We offer a competitive annual salary depending on qualifications, knowledge, and experience as well as a comprehensive benefits package. The final candidates hire will be contingent on the successful completion of a comprehensive background check and pre-employment screening.

We encourage anyone who is interested to submit a cover letter, resume, and salary expectations to the Executive Director, John Larson (jl Larson@cnbsa.org). The Chalfont-New Britain Township Joint Sewer Authority is an EOE.