

### Project Manager

**Lehigh County Authority (LCA)** is seeking a highly motivated and experienced **Project Manager** to lead the planning, design, and construction of critical water and wastewater infrastructure projects. This position will oversee projects within our capital plan and asset management initiatives, including the replacement of lead and galvanized service lines under the upcoming Lead and Copper Rule Improvements regulations.

Apply today to join our dynamic team at **LCA in Allentown, PA** - we are a leading organization committed to the enhancement and sustainability of water distribution systems in the Lehigh Valley!

#### What the Job Looks Like

As a Project Manager, you will play a pivotal role in managing the entire lifecycle of capital projects, from inception through to completion, ensuring that they are delivered on time, within budget, and in compliance with LCA standards and applicable regulations. Day-to-day will include:

- **Capital Projects:** Serve as the primary project manager for key capital projects, with a particular focus on the removal and replacement of lead and galvanized water service lines.
- **Project Oversight:** Manage scope, schedule, budget, quality, safety, and performance metrics for all assigned projects, ensuring that they meet LCA's high standards and regulatory requirements.
- **Collaboration and Coordination:** Coordinate across multiple teams, including internal departments, external consultants, contractors, and regulatory agencies, to ensure the successful execution of projects.
- **Design & Construction Management:** Oversee the design and construction phases of projects, ensuring adherence to LCA's engineering and construction standards.
- **Budget & Cost Management:** Administer and monitor project budgets, track spending, and provide quarterly cost forecasting. Manage change orders and approve payment applications.
- **Lead Program Coordination:** Work closely with the Lead Program Manager and Lead Field Service Coordinator to execute the large-scale lead service line replacement program, expected to exceed \$200M over a 10+ year period.
- **Regulatory Compliance:** Ensure all projects comply with applicable state, local, and federal regulations, including the Lead and Copper Rule.
- **Stakeholder Communication:** Manage communications with LCA customers, stakeholders, regulatory agencies, and contractors, providing updates and addressing any concerns throughout the project lifecycle.
- **Technical Guidance:** Provide technical support to internal staff and external agencies, reviewing studies and designs, issuing comments, and ensuring compliance with LCA's policies and standards.
- **Project Reporting:** Utilize project management software (Procore) to track project progress, manage schedules, and report on project status.
- **Capital Budgeting:** Assist with the annual capital budget and long-term capital planning, providing input on future project needs and forecasting capital expenditures.
- **Regulatory and Community Engagement:** Represent LCA at internal and external meetings, including public hearings, regulatory meetings, and LCA board meetings.

#### What We're Looking For

- **Education:** A bachelor's degree in civil engineering or related field required
- **Experience:** 10+ yrs. in water distribution system engineering, with experience in managing linear water projects
- **Licensure:** Professional Engineer (PE) license in PA, or ability to obtain in 1 year preferred
- **Certification:** Project Management Professional (PMP) credential is desired
- **Tech-Savvy:** Proficiency in Microsoft Office, and Project Management software required (Procore preferred)

## LCA – Project Manager (PM)

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### - Skills & Abilities We Value include:

- **Technical Expertise:** Thorough knowledge of water distribution system engineering principles and practices
- **Communication:** Exceptional verbal and written skills with a variety of stakeholders
- **Leadership:** Ability to manage consultants, and coordinate across multiple departments
- **Problem-Solving:** Strong analytical skills
- **Field Work:** Capability to conduct field meetings, inspections, and attend regulatory meetings

### About Us and What We Offer You

Since 1966, we've been dedicated to providing high-quality, affordable water and sewer services to our community. At LCA, we believe in teamwork and collaboration. We work closely with our customers and neighboring municipal systems to create partnerships that benefit everyone. Our regional approach allows us to respond quickly and enhance services whenever and wherever they're needed.

LCA isn't just a service provider; it's a vibrant and dynamic place to work. We offer an exciting and busy environment where our employees are the heart of our operations. By joining our team, you'll play a key role in ensuring that our public services are valuable, affordable, and high-quality. If you're passionate about making a difference and want to be part of a team that values innovation, collaboration, and service, LCA is the place for you. Join us and help shape the future of our community!

### Benefits and Perks

At LCA, we value our employees and offer a comprehensive benefits package that ensures you and your family are well taken care of. Here's what you can look forward to when you join our team:

- **Competitive Salary:** We are in the \$85,000 - \$90,000/yr. range
- **Medical, Dental, and Vision Insurance:** Enjoy peace of mind with coverage for you and your eligible dependents, all at affordable employee contribution rates
- **Generous Paid Time Off:** We believe in a healthy work-life balance, offering you ample vacation days, excused absences, personal days, and holidays to recharge and spend quality time doing the things you enjoy
- **Comprehensive Insurance:** LCA provides company-paid life insurance, long-term disability, and short-term disability coverage to support you in unexpected situations
- **Retirement Plans:** Secure your future with eligibility for two retirement plans – the Pennsylvania Municipal Defined Benefit Retirement Plan and a 457 plan through Empower

### I'm interested, how do I get started?

Apply to: <https://app.jobvite.com/j?cj=oPOgufwj&s=PMAA>

We're excited that you're considering joining the Lehigh County Authority (LCA) team! To make the hiring process smooth and efficient, we've partnered with myHR Partner. Rest assured, they're not a staffing service or recruiter – they're here to help us find the best fit for our organization. Your resume will be reviewed specifically for opportunities with LCA.

At LCA, we pride ourselves on being an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We do not discriminate based on race, religion, color, sex, gender identity, sexual orientation, age, disability, national origin, veteran status, or any other protected status. Employment decisions at LCA are based on your qualifications, merit, and the needs of our business.

Thank you for considering LCA as your next career move. We look forward to learning more about you!