

WASTEWATER TREATMENT PLANT OPERATOR OPERATOR IN TRAINING

Silver Spring Township Authority

The Silver Spring Township Authority is presently accepting applications for Operator in Training. This individual is responsible for assisting in all facets of operating and maintaining the wastewater treatment facility and the sewer collection system. The candidate will be required to obtain a PA Class E Collection System license within one year of hire and a PA Class B wastewater operator's license within 3 years of hire. The ability to take direction and work in a team environment as well as independently is essential in fulfilling the requirements of this position. Experience in wastewater facility operations is not necessary but will be preferred.

Minimum requirements for application include the possession of a high school diploma or equivalent, a valid Pennsylvania Driver's License, and the ability to undertake and complete the responsibilities of the post both under direction and independently. Wages for this position are \$21 to \$23 per hour, depending on experience that is relevant or beneficial to this position.

General Definition:

The Wastewater Treatment Plant Operator in Training is primarily responsible for the operation and maintenance of the Authority's Wastewater Treatment Plant and all associated appurtenances comprising the public sanitary sewer system and works under the supervision of the Superintendent.

Job Responsibilities:

1. Operate and maintain the Authority's Wastewater Treatment Facility.
2. Maintain a safe working environment to ensure that all work performed is undertaken in a safe manner and stop any unsafe or inappropriate behavior and report the same to Superintendent.
3. Responsible for assisting in the implementation of the Authority's Pretreatment Program.
4. Conduct laboratory analysis to monitor process control and/or permit compliance.
5. Inspect the installation of building sewers to ensure compliance with Authority specifications.
6. Maintain sewer pump stations.
7. Locate and mark Authority sanitary sewer facility locations in response to PA One Call requests.
8. Available for emergency call response.
9. Participate in weekend/holiday treatment facility inspection schedule.
10. Maintain accurate records and reports of work performed and necessary supply inventory.
11. Assist the Authority Engineer in the inspection of facilities to be dedicated for the Authority's ownership and maintenance.
12. Other duties as determined by the Superintendent, Authority Manager, or Board.

Essential Functions:

1. Perform outdoor work in all seasonal conditions.
2. Possess appropriate physical conditioning and possess the required strength and mobility to undertake lifting and moving heavy and bulky objects (50 lbs. minimum).
3. The ability to climb ladders/stairs on a frequent basis, as well as the ability to enter confined spaces.
4. The ability to safely operate a motor vehicle.
5. The ability to communicate effectively with co-workers and the public by utilizing the English language.

Minimum Qualifications:

1. Possession of a high school diploma or GED.
2. Shall possess a valid Pennsylvania Class C Driver's License or higher-class license.

Employment application is attached. Additional details about this position can be obtained at the Silver Spring Township Authority Office located at

5 Willow Mill Park Road, Suite 3
Mechanicsburg, PA 17050
717-591-1370
jstevens@sstasewer.org

APPLICATION FOR EMPLOYMENT

Silver Spring Township Authority

5 Willow Mill Park Road, Suite #3

Mechanicsburg, Pa 17050

Phone - 717-591-1370 Fax - 717-591-1373

Position Applied For: _____

Date of Application: _____

PERSONAL INFORMATION:

Name: _____

Address: _____

Phone #: _____

If you are under 18 years of age, can you furnish a work permit? _____

Have you previously been employed by Silver Spring Township Authority? _____

Special skills and qualifications:

Have you ever been convicted of a felony? _____

If yes, please explain (you will still be considered for employment if you have a convicted record)

Were you in the U.S. Armed Forces? _____

If yes, what branch? _____ Dates of service: _____

Licenses and/or Certifications: _____

Date available for work: _____

EDUCATIONAL BACKGROUND:

	Name & Address	Years Completed	Course of Study	Degree
High School	_____			

College	_____			

Other	_____			

EMPLOYMENT HISTORY (list most recent first)

Name and address of employer: _____

Position Title: _____ Salary: _____

Dates of Employment: _____ Phone #: _____

Supervisor's Name: _____

Described the work preformed: _____

Reason for leaving: _____

Name and address of employer: _____

Position Title: _____ Salary: _____

Dates of Employment: _____ Phone #: _____

Supervisor's Name: _____

Described the work preformed: _____

Reason for leaving: _____

Name and address of employer: _____

Position Title: _____ Salary: _____

Dates of Employment: _____ Phone #: _____

Supervisor's Name: _____

Described the work performed: _____

Reason for leaving: _____

May all the above listed employers be contacted?
If not, indicated which one's): _____

REFERENCES:

Name	Address	Phone #

The facts in my employment application are complete and true. I understand that if employed, untrue statements on this application shall be considered sufficient reason for dismissal. If give, the employer the right to invistigate all references and to secure additional job related information about me.

Signature of Applicant

Date

Silver Spring Township Authority is an Equal Opportunity Employer

OFFICE USE ONLY

Date Received: _____

Date of Interview: _____

Date of Employment: _____